

Person Specification



Position: Court of Protection Solicitor/CILEx **Salary:** £30 - £40k per annum (pro rata) **Hours:** Full or part time hours considered

Office: Banbury, Oxfordshire

Characteristics	Essential	Desirable
Qualifications	Qualified Solicitor or CILEx – 5 years+ PQE LAA Supervisor Standard in the Category of Community Care or Mental Health (Mental Capacity Route) or working towards meeting the standard	Law Society Mental Capacity (Welfare) Accreditation Law Degree or GDL
Knowledge	A solid understanding of matters arising out of the Mental Capacity Act 2005 and relevant legal procedures SRA Rules and Regulations Legal Aid Agency contract requirements	Knowledge and application of the Mental Health Act 1983 Knowledge and application of the Care Act 2014 SRA Accounts Rules
Skills	Excellent client care skills Ability to work under pressure whilst meeting time and financial targets To be able to work as a team as well as on an individual basis Ability to manage own caseload Strong written and verbal communications skills	Management and supervisory skills

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Characteristics	Essential	Desirable
	Attention to detail	
Experience	<p>5 years' experience in the Court of Protection and/or the Community Care category of work</p> <p>Legal Aid Agency funding</p> <p>Experience of acting for clients from all backgrounds, including extremely vulnerable clients</p>	<p>Legal Aid Agency contract supervision</p> <p>Representing P through the Official Solicitor and/or another Litigation Friend</p> <p>Own advocacy experience</p> <p>Mental Health category work</p> <p>Use of computerised systems such as case management systems</p>
Other Attributes	<p>Ability to travel to other locations when required</p> <p>A demonstrable commitment to access to justice in our practice areas</p>	<p>Full UK Driving Licence preferable</p>